

PTO Minutes from 9-5-23.

- Opening Prayer by PTO President, Nicole Samson, at 8:04 a.m.
- Introduction of PTO Board Members and Rachel Jones (Development Director)
- Two School Fundraisers: Pepperoni Roll Sale and Walk-A-Thon (Rachel):
 - Buy-out option for fundraisers went out via email in August. If you received the pepperoni roll sale email, you did not sign up for the buy-out option. It's not too late to choose the buy-out option. Contact Rachel if interested in buy-out.
 - Friday, Sept. 15, will be the last day to turn in pepperoni roll orders. The following Friday, Sept. 22, the pepperoni rolls can be picked up beginning at noon. The location of the pick-up will be determined in the near future.
 - Walk-A-Thon will be held in the spring. Families can still participate in this event even if you chose the buy-out option. Information regarding date, time, and location of Walk-A-Thon will be circulated to all families closer to the event date in April.
- Housekeeping Matters (Nicole)
 - New PTO Meeting time (8 a.m. rather than 8:15 a.m.) since everyone is typically here for drop off around 7:50 a.m. Meetings will now be held in the school cafeteria.
 - PTO Meetings will be held every *other* month. The only exception is that there will be a meeting in March 2024 as well as April 2024. No meeting in May 2024.
 - Book Fair will be held October 2-6, 2023. Sept. 29, 2023, will be the day for Book Fair set-up. A sign-up genius will be circulated for volunteers to help with this event.

- Volunteers for school events must complete background check. Information on this can be found on the SF website under Volunteer Opportunities.
- Committee Reports (Nicole)
 - Homeroom Parents are responsible for organizing three classroom parties. Each classroom will receive \$50.00 per party. Be sure to ask your respective teacher if they allow extra parents to assist on party days.
 - Dates of Class Parties:
 - All Saints Day- November 1
 - Solemnity of Immaculate Conception – December 8
 - St. Joseph- March 19
 - Snacks are provided and delivered by the PTO.
 - Can combine classes for the parties. (Example: The two 1st grade classrooms could combine their funds for a total of \$100 and use both rooms for the party. One room could have arts and crafts, for example, and a different activity in the other room.)
 - Locations that are reserved for parties:
 - Gym/pavilion: 6th and 7th grades
 - Cafeteria: 5th grade
 - Library: 4th grade
 - Art Room: 2nd grade
 - Note: Keep your receipts and submit them to Jamie Geist (perryjamie@hotmail.com) for reimbursement. Must be provided to her within 30 days.
 - Uniform Closet (“UC”) (Marty)
 - There are a lot of volunteers that have helped organize the UC. A lot of items were taken; successful transition of items for beginning of year.
 - Drop off items for the UC is located in the school cafeteria
 - When looking in the UC, please be sure to leave it in the same or better condition than it was found
 - UC is available to at any time

- Items are free
 - Pre-K items are available
 - Costumes for All Saint's Day are available occasionally
 - Please check the Lost and Found if missing items
- PTO Events (total of 8):
 - Can join committees for PTO events at any time
 - For Grandparents Day, Nicole will be reaching out to volunteers soon. Volunteers needed for both set up the day before (gym and cafeteria) as well as the day of the event.
 - Two-hour early dismissal on Grandparent's Day
 - No After school care on Grandparent's Day
 - Suggestions for improvement on Grandparent's Day
 - Set up picture station elsewhere. Last year it was in the middle of the hall and people kept walking through while people were being photographed
 - Possible for Middle Schoolers to help and receive service hours
 - Volunteers to wear Spirit Gear so they are easily identifiable by grandparents
 - Krispy Kreme being checked into as a possible option for donuts and coffee at the event
- Trunk or Treat (Friday, October 20):
 - Format: There will be a certain time frame wherein those who wish to decorate their car and hand out candy will be able to get into the upper parking lot in order to park car and decorate it. Then, that lot will eventually be closed so no more cars have access to that area for safety reasons. Participants who are not decorating a car and are only "trunk-or-treating" can park in the lower lot and walk to the top.
 - Pizza will be served.
 - Checking into whether the lights can be turned on at the playground area so as not to be as dark as it has been in the past
- Parent/Community Party:
 - Will have a new format

- Will only be held every five (5) years
- First one will be held Fall 2025
- Middle School Events (Janet Grabo):
 - A committee has already been formed
 - Scheduled Events:
 - Sept. 15- Bonfire which will include s'mores, activities, nacho bar. Sign -up genius has been sent around in order for students to RSVP. A sign- up genius will also be sent out for beverage donations
 - Michelle Dietz has donated all s'mores supplies
 - To date, 27 RSVP's received
 - Reminder will go out soon
 - Suggestions:
 - Emphasize a Middle School only event
 - Fliers in classrooms to advertise event
 - Email blast to students' emails
 - October 22, 2023- Fright Farm
 - November - Friendsgiving
 - December – No activity
 - January- Event will be held at the end of the month prior to Catholic Schools Weeks
 - February- Service Work Event
 - March- No activity
 - April- Middle School formal
 - Location will be decided upon in the near future
 - Edge- Youth Ministry Program will be held one time per month. First meeting is Sept 29, 2023, in the pavilion. This is a faith-based organization that includes hanging out with friends, fun activities, and learning about and deepening relationships with God.
 - Reminder: these are parent-run events; not school sponsored.
- SCRIP (Stacy Downey):
 - When Covid occurred, SCRIP went completely online. There is now an abbreviated SCRIP book back in the office with some physical gift cards for purchase.

- If a new family has no account, reach out to Stacy for help in setting up an account. Can't provide an enrollment code as that has led to fraud in the past.
 - Every 10th of the month, Stacy places an order for physical gift cards. These usually arrive at the school a few days later, on approximately the 15th of the month.
- Remember, you are buying SCRIP gift cards in order for your student(s) to dress down the following month. (i.e. buy \$100 in SCRIP gift cards in September, then your child(ren) can dress down in October).
- There is a hard deadline to purchase for the month. That is, you must purchase \$100 worth of SCRIP gift cards by 11:59 p.m. on the last day of the month. (i.e., must purchase \$100 of SCRIP gift cards by 11:59 p.m. on September 30, 2023, in order for your child(ren) to be eligible to dress down in October).
- In order to qualify for dress down in August of a new school year, you must purchase a total of \$100 in SCRIP gift cards anytime from May 1 – July 31.
- Examples of SCRIP gift cards that are available in the office: Walmart, Sheetz, Giant Eagle, Sweet Frog, Sonic, McDonald's, and others
- This is a great fundraiser for the school!
- Questions?:
 - How do homeroom parents contact only their classroom? If you want an email sent to only your class, send it to Rachel, who can circulate it to the parents/guardians of a particular class.
- Next meeting scheduled for November 7, 2023, at 8:00 a.m. in the School Cafeteria.
- Closing Prayer (Nicole). End 9:16 a.m.